

2.2 Academic Governance

The College Board delegates responsibility for academic governance to the Academic Council and its subcommittees to ensure separation of corporate and academic decision-making, and to uphold the integrity of academic decision-making across all areas of College life.

An independent chair (external) of Academic Council provides oversight to Academic Governance to facilitate the separation of Academic Governance from Corporate Governance, appointed and serving for a period of time as determined by the College President and Board.

The College Board, in devolving responsibility for academic matters to Academic Council, authorises the Council to establish such committees as deemed necessary to fulfil the duties and responsibilities of the Council. Such committees may comprise partly or entirely of persons who are not members of the Academic Council. Academic Council shall determine the membership, duties and responsibilities of such committees.

While some committees have some devolved responsibility from Academic Council, all committees are ultimately accountable to the Academic Council and all proposals and decisions of such committees are subject to approval of the Academic Council.

The following committees are constituted, in accordance with procedures documented in the QA manual, to assist the Council in fulfilment of its duties:

- Quality Enhancement Committee
- Student Services and Pastoral Care Committee
- Academic Integrity Committee
- Research Committee
- Appeals Board
- Academic Standards Board
- Programme Board
- Board of Examiners

2.2.1 Academic Council Terms of Reference

Element of ToR	Description
Purpose of Committee	The Academic Council serves to protect, maintain, and develop the academic standards of the programmes and the activities of the College. It is the authority responsible for protecting the academic reputation of the College, the programmes it offers and the awards to which they lead.
Status of Committee	<p>The College Board has devolved responsibility for academic matters to the Academic Council. The Board receives reports from the Academic Council, respecting the authority and academic freedom of members of the Council.</p> <p>The Council, through the Chair, may request approval from the College Board for changes to the Constitution to improve the workings of the Council. The Board provides a supporting role to the Academic Council, not a regulatory one.</p>

	<p>Academic Council membership shall at all times be reflective of the academic departments, services, student body and decision-making functions of the College.</p> <p>At any time, the membership of Academic Council shall not normally be less than 10 members, including an independent Chairperson, academic members of the Executive Leadership Team, the Chairpersons of the Academic Council sub-committees, and representatives of the college faculties and students/graduates.</p> <p>In response to college growth and diversification, changes in membership including the addition, removal or replacement of members, for a fixed term or otherwise, may be implemented with the approval of the College Board.</p>
Frequency of meetings	Minimum four times per year.
Ex-officio members	<p>The ex-officio composition and membership of this committee is as follows:</p> <ul style="list-style-type: none"> ● Chair- Independent Chair appointed by the College Board ● Vice-chair- Dean of Academic Affairs has authority to act on behalf of the Chair of Academic Council to progress any necessary business that is required to support the operation of the College if the Chair is not available for short periods of time. ● Secretary- QA Lead ● College President [Note -The President is entitled to preside at all meetings of the academic council or a committee of the council at which he or she is present, but if he or she at any time chooses not to so preside, he or she shall nominate a person to preside in his or her place.] ● Dean of Academic Affairs ● Dean of Faculty ● Chairpersons of Academic Council sub-committees ● QA Lead ● Ed Tech Manager ● College Librarian ● Admissions representative
Nominated, elected, or co-opted members	<p>Elected members of this committee is as follows:</p> <ul style="list-style-type: none"> ● Four faculty representatives, representative of all faculties ● Minimum two student / graduate representatives <p>Co-opted members</p> <p>The Chair has the authority to invite a relevant member from the College or an external party to join the Committee for a one-year term, subject to the approval of the majority of the Committee and the College Board.</p> <p>In attendance - by invitation</p> <p>The Chair may invite any party deemed relevant to the business of a meeting. Invited members do not hold voting rights.</p>

Roles and Responsibilities

The responsibilities of the Academic Council are to:

- Review and recommend for approval or rejection proposals for the development of programmes or academic activities
- Consider strategic development proposals in the context of the potential impact on existing provision, learners, staffing and resources and make appropriate recommendations in respect of same, to the Board, with a view to maintaining and protecting the academic reputation of the College and its integrity as a provider of academic programmes.
- Approve and oversee design, development, and implementation of programmes of study in accordance with the budgets approved by the Board.
- Make recommendations to the Executive Leadership Team and College Board for the establishment of appropriate structures to deliver programmes of study, and any academic development.
- Make recommendations to the Board on programmes for the development of research
- To facilitate decisions on the selection, admission, retention, and exclusion of students.
- Be responsible, for making academic regulations for the college, and to agree and maintain regulations on assessment of learners and academic conduct, subject to the requirements of QQI or any other educational authority with which the College has agreements.
- Manage relevant sub-committees related to academic redress, such as the Academic Standards Board (ASB), and Appeals Board.
- Be responsible for procedures for appeals by students relating to the results of assessments.
- Assign such responsibilities to the QE Committee as deemed appropriate and oversee the actions of the Committee accordingly.
- Receive recommendations from the QE Committee in relation to annual monitoring and quality improvement planning and accept, reject or amend and approve recommendations as appropriate.
- Oversee the assessment of learners and formally ratify decisions relating to progression and recommendation for award as determined by Boards of Examiners.
- Manage and coordinate various sub-committees established by the Academic Council to carry out its work. The Academic Council can establish such and so many committees, as it sees fit to assist in the performance of its functions. The acts of all sub-committees and other academic committees at CCT shall be subject to confirmation by the Academic Council, unless the Academic Council with the approval of the Board dispenses with the necessity for such confirmation.
- Formally assess and approve all validation, programme review, revalidation, and institutional review processes and documentation.
- Contribute to the quality of all programmes of study and the institution itself.

	<ul style="list-style-type: none"> • Monitor the implementation of continuous improvement activities and contribute to the future operations and strategic development of the College. • Oversee the process of approval of public information, as delegated to the Dean of Academic Affairs in conjunction with relevant departmental heads. <p>All committee meetings are conducted in accordance with the Governance Committee Meeting Conduct, Decision-Making and Participation Procedure.</p>
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2.2.2 Quality Enhancement Committee Terms of Reference

Element of ToR	Description
Purpose of Committee	<p>The aims of the Committee are:</p> <ul style="list-style-type: none"> • to work with the staff, management and other committees in CCT to implement a total quality culture throughout the College • to maximise opportunities to promote excellence in teaching, learning, research, and the student experience through quality assurance mechanisms • support Academic Council in developing systems, policies and procedures to quality assure and improve CCT services and programmes based on the outcomes of robust evaluation processes and analysis of quality indicators or impact assessments.
Status of Committee	<p>The QE Committee is a committee of, and accountable to, Academic Council.</p> <p>Membership of the QAEC shall be representative of the academic and academic support functions of the College. Membership may change or expand, temporarily or long term, in response to sectoral or institutional developments with the approval of the College President on receipt of a recommendation from the Chair of Academic Council.</p>
Frequency of meetings	Minimum four times per year.
Ex-officio members	<p>The ex-officio composition and membership of this committee is as follows:</p> <ul style="list-style-type: none"> • Chair- QA Lead • Vice-chair- Rotating • Secretary- Chair fulfils role of secretary. • Dean of Academic Affairs • Dean of Teaching and Learning • Head of Student Services • Ed Tech Manager • College Librarian
Nominated, elected, or co-opted members	<p>Appointed or elected members of this committee is as follows:</p> <ul style="list-style-type: none"> • Appointed- One Faculty Coordinator per faculty

	<ul style="list-style-type: none"> • Elected- Faculty representatives, at least one representing each faculty and no more than four. <p>Co-opted members The Chair has the authority to invite a relevant member from the College or an external party to join the Committee for a one-year term, subject to the approval of the majority of the Committee and the College Board.</p> <p>In attendance - by invitation The Chair may invite any party deemed relevant to the business of a meeting. Invited members do not hold voting rights.</p>
<p>Roles and Responsibilities</p>	<p>The responsibilities of the Quality Enhancement Committee are:</p> <ul style="list-style-type: none"> • Help foster a quality culture throughout the College, supporting excellence in teaching and learning and supporting research, innovation, scholarship and professional development through implementation of effective QA mechanisms to inform, monitor, review and enhance. • Facilitate the sharing of good practice in academic activities and student services • Facilitate staff and student engagement in quality assurance and enhancement activities • To oversee the annual review of the CCT QA system and make recommendations for the approval by Academic Council of QA policies, or changes to same, arising from monitoring and review activity or resulting from legislative or sectoral change • To receive nominations for external examiner appointments and make a recommendation to Academic Council. • To monitor programme development and review activity and report to Academic Council accordingly. • Review and analyse the outcomes of quality processes and recommend to Academic Council actions, projects or developments to facilitate continued attainment of standards or to enhance standards, services or practice. As such, the Committee shall receive the following annual reports: <ul style="list-style-type: none"> ○ Programme reports ○ External Examiner Reports ○ Admissions audit report ○ Student satisfaction survey results ○ ASB report ○ Exam Board audit and monitoring report ○ Student Services report ○ Library Report ○ Report from Centre for Teaching and Learning • To advise on matters relating to quality enhancement that the Academic Council may refer to the Quality Enhancement Committee. • To formulate monitor a quality enhancement plan for the College, aligned to the strategic plan, and agreed by the Academic Council and to report on its implementation and monitoring to Academic Council. <p>All committee meetings are conducted in accordance with the Governance</p>

	Committee Meeting Conduct, Decision-Making and Participation Procedure.
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2.2.3 Student Services and Pastoral Care Committee Terms of Reference

Element of ToR	Description
Purpose of Committee	<p>The Student Services and Pastoral Care Committee provide a dedicated forum where class representatives and CCT staff meet to monitor the effectiveness of student supports and identify opportunities for the College to further enhance its services and pastoral care of students.</p> <p>Membership of this committee should reflect a student / staff partnership with representation of all CCT student services departments / functions and the class reps.</p>
Status of Committee	The Student Services and Pastoral Care is a subcommittee of the Academic Council.
Frequency of meetings	Minimum of three times per year.
Ex-officio members	<p>The ex-officio composition and membership of this committee is as follows:</p> <ul style="list-style-type: none"> • Chair- Head of Student Services • Secretary- Chair fulfils role of secretary • Librarian • Faculty Coordinators • Head of Admissions • Admin and Operations Lead • EDI Officer • Class reps - The Student Services and Pastoral Care Committee requests the attendance of two class representatives (normally ultimate or penultimate year students for undergraduate programmes) at Committee meetings.
Nominated, elected, or co-opted members	<p>There are no appointed or elected members of this committee.</p> <p>Co-opted members The Chair has the authority to invite a relevant member from the College or an external party to join the Committee for a one-year term, subject to the approval of the majority of the Committee and the College Board.</p> <p>In attendance - by invitation The Chair may invite any party deemed relevant to the business of a meeting. Invited members do not hold voting rights.</p>

Roles and Responsibilities	<p>The responsibilities of the Student Services and Pastoral Care Committee are:</p> <ul style="list-style-type: none"> • Review and discuss student feedback (formal and informal), examine student body opinion on welfare and support services (particularly non-academic ones), and monitor the effectiveness of all consultation and communication mechanisms, making recommendations to other CCT QA committees where necessary. • Provide guidance to ensure all areas of the College work from common goals and principles in supporting and educating students • Advise and make recommendations on matters referred to it by other committees • Advise the Dean of Academic Affairs on student orientation, retention, progression, wellbeing, and development; review related policies; and monitor quality assurance in student life. <p>All committees are conducted in accordance with the Governance Committee Meeting Conduct, Decision-Making and Participation Procedure</p>
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2.2.4 Academic Integrity Committee Terms of Reference

Element of ToR	Description
Purpose of Committee	The aim of the CCT Academic Integrity Committee is to promote the highest standards of academic integrity in all aspects of teaching, learning, assessment and research at CCT College Dublin. The committee is responsible for the development and implementation of CCT's Academic Integrity initiatives arising from the Strategic Plan, QA process outcomes, national and international developments and good practice. The Committee is a sub-committee of the Academic Council and will report and make recommendations to the Academic Council on key developments pertaining to academic integrity. The committee work is informed by an ethos of student partnership, institution-wide collaboration, evidence-based practice, technology, engagement with the wider higher education sector and sectoral or national bodies such as HECA, QQI and the National Academic Integrity Network, and equality, diversity and inclusion.
Status of Committee	This committee is a subcommittee of the Academic Council.
Frequency of meetings	Minimum four times per year.

<p>Ex-officio members</p>	<p>The ex-officio composition and membership of this committee is as follows:</p> <ul style="list-style-type: none"> ● Chair- CCT Representative of QQI’s National Academic Integrity Network ● Vice-chair- Alternate representative ● Secretary- Chair fulfils role ● College Librarian ● Head of Student Services ● Dean of Academic Affairs ● Dean of Teaching & Learning
<p>Nominated, elected, or co-opted members</p>	<p>Elected members of this committee is as follows:</p> <ul style="list-style-type: none"> ● At least two faculty representatives, minimum one representing each faculty ● AT least two student representatives, minimum one representing each faculty <p>Co-opted members The Chair has the authority to invite a relevant member from the College or an external party to join the Committee for a one-year term, subject to the approval of the majority of the Committee and the College Board.</p> <p>In attendance - by invitation The Chair may invite any party deemed relevant to the business of a meeting. Invited members do not hold voting rights.</p>
<p>Roles and Responsibilities</p>	<p>The responsibilities of the Academic Integrity Committee are to:</p> <ul style="list-style-type: none"> ● Promote, support and embed the highest standards of academic integrity in all aspects of teaching, learning, assessment, research and administration at CCT College Dublin. ● Develop, implement, and monitor the effectiveness of policies, procedures and processes that support, promote and embed academic integrity. New policies to go through Academic Council for adoption and final sign off. Summary Monitoring Reports to be made available to the Academic Council. ● Review, discuss and share international good practice pertaining to academic integrity practice, translating effective practice into recommendations and advice for all departments in the College. ● Nurture academic integrity literacy and support all members of the College community to understand and embed their policy and procedure obligations. ● Facilitate the development and maintenance of a robust internal detection, monitoring, recording and reporting processes to ensure that there is a centralised overview of

	<p>academic misconduct across all College activities through the application of QA policies and procedures.</p> <ul style="list-style-type: none"> ● Contribute to internal monitoring and make recommendations to the Academic Council on how to contribute to national-level information sharing on academic integrity, academic misconduct and contract cheating. ● Develop specific metrics to evaluate the effectiveness of assessment practices, such as student performance data, feedback surveys, and rates of academic misconduct. ● Liaise with the Quality Enhancement Committee in relation to enhancement activities. <p>All committee meetings are conducted in accordance with the Governance Committee Meeting Conduct, Decision-Making and Participation Procedure.</p>
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2.2.5 Research Committee Terms of Reference

Element of ToR	Description
Purpose of Committee	The primary purpose of the Research Committee is to provide governance and oversight to the College’s research activities including development of research strategies, research policies and research supports and ensuring that research complies with national and international ethical standards.
Status of Committee	This committee is a subcommittee of the Academic Council (AC) and therefore, the TOR for the RC must be approved by the AC.
Frequency of meetings	Minimum 3 times per year.
Ex-officio members	<ul style="list-style-type: none"> ▪ Dean of Faculty (Chair) ▪ Dean of Academic Affairs ▪ Dean of Teaching & Learning ▪ College Librarian
Nominated, elected, or co-opted members	<ul style="list-style-type: none"> ▪ Two members of research-active faculty per faculty-appointed by the Chair. ▪ One member of the research-active part-time faculty-appointed by the Chair. ▪ Two research-active student representatives appointed by the Committee. ▪ One member of Research active staff (i.e. not a faculty member)

	<p>Co-opted The Chair has the authority to invite a member from the College or an external party to join the Committee for a one-year term if their participation aids in fulfilling the Board's responsibilities, subject to the approval of the majority of the Committee and the College Board.</p> <p>In attendance - by invitation The Chair may invite any party deemed relevant to the business of a meeting.</p>
<p>Roles and Responsibilities</p>	<p>The responsibilities of the Research Committee are to:</p> <ul style="list-style-type: none"> • To promote a culture of research and scholarly activity within CCT College • Oversee the development and implementation of College Research Strategy. • Ongoing review of Research Strategy Priorities and Actions. • Define reasonable measurable targets for research activity within CCT College. • Ensure alignment of research activity with broader CCT strategic activity including Institutional Strategy and TLA Strategy. • Benchmark research and research funding activity against the private sector. • Establish policies and procedures for ethical approval of faculty and institutional research. • Periodically publish summaries of research output using agreed metrics. • Ensure Student led research projects are facilitated for publication or conference proceedings <p>All committee meetings are conducted in accordance with the Governance Committee Meeting Conduct, Decision-Making and Participation Procedure.</p>

2.2.6 Appeals Board Terms of Reference

Element of ToR	Description
Purpose of Committee	The Appeals Board is a sub-committee of Academic Council which is convened by the Dean of Academic Affairs in the event of an application for appeal against an academic judgement being deemed eligible.
Status of Committee	The Appeals Board is an ad hoc sub-committee of Academic Council.
Frequency of meetings	Convened as required.
Ex-officio members	<p>The ex-officio composition and membership of this committee is as follows:</p> <ul style="list-style-type: none"> ● Chair- Chair of Academic Council ● Secretary- QA Lead <p>Membership must only ever comprise of individuals with no previous involvement in the case. A minimum of 3 members should constitute an Appeals Board.</p>
Nominated, elected, or co-opted members	<p>Appointed or elected members of this committee is as follows:</p> <ul style="list-style-type: none"> ● One additional member of the Academic Council. ● An external academic
Roles and Responsibilities	<p>The responsibilities of the Appeals Board are:</p> <ul style="list-style-type: none"> ● The role of the Appeals Board is to consider the case put forward by the appellant, including the findings of any investigatory process and to determine whether the appeal should be accepted or rejected. The finding of the Board is determined by majority vote. In the case of a tied decision, the Chair has the casting vote. ● The Appeals Board may seek (through the Chair) such information or advice as it considers necessary and, in such manner, as it considers appropriate. ● Where an appeal is accepted, the Appeals Board is required to determine the appropriate actions to be taken. ● The QA Office will be notified of the decision of the Board and will arrange for reporting to the Academic Council and for completion of recommended actions, which are also reported to Academic Council. <p>The Composition and responsibilities of any Appeals Board must be in accordance with the Recheck, Review, Appeal Policy.</p>

2.2.7 Academic Standards Board Terms of Reference

Element of ToR	Description
Purpose of Committee	The Academic Standards Board deals with allegations of academic misconduct.
Status of Committee	The Academic Standards Board is an ad hoc sub-committee of Academic Council. Appeals against decisions of the ASB are heard by the Appeals Board.
Frequency of meetings	Convened as required.
Ex-officio members	<p>The ex-officio composition and membership of this committee is as follows:</p> <ul style="list-style-type: none"> ● Chair- Dean of Faculty ● Vice-chair- appointed as required ● Secretary- QA Lead and full member ● Member of teaching faculty ● College Librarian when available <p>The membership of the Academic Standards Board must comprise of a minimum of three members who:</p> <ul style="list-style-type: none"> ● have no prior involvement in a case being considered ● have knowledge of assessment and regulations ● are familiar with the CCT policy relating to Academic Misconduct ● are knowledgeable of good practice in academic writing, referencing, research and scholarly activity. <p>Subject matter expertise is not a requirement.</p>
Nominated, elected, or co-opted members	<p>Nominees for any of the above ex-officio roles may be appointed where approved by the Dean of Academic Affairs.</p> <p>Co-opted members</p> <p>The Chair has the authority to invite a relevant member from the College or an external party to join the Committee for a one-year term, subject to the approval of the majority of the Committee and the College Board.</p> <p>In attendance - by invitation</p> <p>The Chair may invite any party deemed relevant to the business of a meeting. Invited members do not hold voting rights.</p>
Roles and Responsibilities	<p>The role of the ASB is to consider cases of alleged academic misconduct referred to it, including the outcome of any investigatory process.</p> <p>The Board can reach one of three outcomes:</p>

	<ul style="list-style-type: none"> - No case to answer - Case proven / admitted - Inconclusive <p>Where the ASB determines there is no case to answer, it must conclude the process at this point and communicate the requirement for all records of the allegation to be destroyed.</p> <p>Where ASB determines a case is proven or admitted, it must apply penalties in accordance with the misconduct policy approved by Academic Council.</p> <p>Where ASB determines the outcome as inconclusive, no penalty can be awarded, and no specific record of the allegation can be retained on the learner record. In such cases the learner must be reminded of their obligations in respect of academic conduct.</p> <p>The Chair of the ASB presents an annual report to the Academic Council, via the QE Committee summarising the number of cases considered, proven and inconclusive, the nature of the offences and the penalties applied.</p>
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2.2.8 Programme Board Terms of Reference

Element of ToR	Description
Purpose of Committee	Programme Leaders are responsible for chairing Programme Boards for each academic year. The Programme Board has the overriding responsibility for developing, continuously improving, and managing the effective delivery of programmes under CCT policy, within their respective Faculty. Programme Boards are also responsible for the conception, and initial planning of programme design and development, along with establishment of more specific Programme Development Teams (sub-committees) for full design and development of new programmes.
Status of Committee	Programme Boards, not to be confused with Programme Team Meetings, are the formal body responsible for the ongoing monitoring and development of a programme or suite of programmes.
Frequency of meetings	Programme Boards meet once per semester, and once after academic year end.

<p>Ex-officio members</p>	<p>The ex-officio composition and membership of this committee is as follows:</p> <ul style="list-style-type: none"> ● Chair- Programme Leader ● Vice-chair- Dean of Faculty ● Secretary- Chair acts as secretary ● Faculty Coordinator(s) ● QA Office representative ● Student representative ● All teaching staff related to the programme. ● Any employer representatives associated with the programme ● Admissions representative ● Library representative
<p>Nominated, elected, or co-opted members</p>	<p>There are no appointed or elected members of this committee.</p> <p>Co-opted members The Chair has the authority to invite a relevant member from the College or an external party to join the Committee for a one-year term, subject to the approval of the majority of the Committee and the College Board.</p> <p>In attendance - by invitation The Chair may invite any party deemed relevant to the business of a meeting. Invited members do not hold voting rights.</p>
<p>Roles and Responsibilities</p>	<p>The responsibilities of the Programme Board are:</p> <ul style="list-style-type: none"> ● To monitor and manage the programme on an ongoing basis, in accordance with programme validation. ● To ensure that the programme is kept up to date and relevant, and that the curriculum content and assessment is suitable for the learning outcomes. ● To ensure that recommendations of external examiners, where possible, are actioned. ● To address issues that may arise from time to time with student performance in individual modules or with the programme as a whole. ● To implement action plans from annual monitoring reports and monitor impact of same. ● To undertake development of new programmes, under the guidance of the Dean of Faculty, once approval has been received, and assist in the programme validation process. ● To contribute to a self-evaluation report for the periodic evaluation of the programmes. ● To monitor, evaluate and manage assessment practice, including ongoing coordinated planning of assessment, and regular assessment feedback to learners. ● To identify and share good teaching, learning, and assessment practice between members of staff.

	<ul style="list-style-type: none">• To review and act upon feedback from students as appropriate, and report to the QE Committee and Academic Council.• To monitor student attendance rates, student retention, progression and success rates, and make recommendations to the Academic Council based on these. <p>All committee meetings are conducted in accordance with the Governance Committee Meeting Conduct, Decision-Making and Participation Procedure.</p>
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2.2.9 Board of Examiners Terms of Reference

Element of ToR	Description
Purpose of Committee	The meeting of Internal and External Examiners is referred to as the meeting of the Board of Examiners.
Status of Committee	<p>The Board of Examiners is a subcommittee of the Academic Council with delegated responsibility for consideration of results and determination of decision relating to progression and awards.</p> <p>The proceedings and deliberations of the Board of Examiners are strictly confidential. The date of meeting of Board of Examiners shall be agreed annually by the External Examiner(s), Dean of Academic Affairs, Dean of Faculty, and the QA Lead.</p>
Frequency of meetings	Normally held after examination periods at the end of each semester.
Ex-officio members	<p>The ex-officio composition and membership of this committee is as follows:</p> <ul style="list-style-type: none"> ● Chair- Dean of Faculty ● Vice-chair- Dean of Academic Affairs when required ● Secretary- Faculty Coordinator ● Programme Leader ● Academic faculty for all modules under consideration ● External Examiners for each programme under consideration <p>Only those academic staff who participated in the assessment of learners for a given award (or stage leading to an award) together with the Chair, and such External Examiners appointed by CCT and notified to QQI, will participate in making recommendations in relation to award or stage progression.</p>
Nominated, elected, or co-opted members	<p>There are no appointed or elected members of this committee.</p> <p>Co-opted members The Chair has the authority to invite a relevant member from the College or an external party to join the Committee for a one-year term, subject to the approval of the majority of the Committee and the College Board.</p> <p>In attendance - by invitation The Chair may invite any party deemed relevant to the business of a meeting. Invited members do not hold voting rights.</p>
Roles and Responsibilities	Fuller information on the conduct and authority of Boards of Examiners is included in the Board of Examiners Policy in section 5 of the QA Manual.